



Business & Economics

### **Limited Liability Company: Small Business Start-Up Kit Series**

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The Limited Liability Company (LLC) is a relatively recent addition to the options available for incorporation, but it has fast become one of the most popular, especially for entrepreneurs. The LLC provides a number of benefits for the person who wants to start a small business and gain protection against personal liability.

The revised and expanded 4th Edition of *Limited Liability Company: Small Business Start-Up Kit* is indeed more of an all-in-one “kit” than a book. It builds upon the previous edition, which was a best-selling law book in 2007.

Attorney Daniel Sitarz goes far beyond simply providing the information necessary for forming an LLC. Sitarz first offers a thorough discussion and helpful forms for developing a business plan, marketing plan, and financial plan. This alone will be of great value to anyone interested in starting a business. Then the author provides everything needed to help the reader form and maintain an LLC, including filing and paperwork requirements, articles of organization, the operating agreement, and how to hold and record minutes of member meetings.

The second half of the book covers other important aspects of running a business, including employee documents, business financial recordkeeping, business accounts, business payroll, and business taxation.

In this new edition, the author has included a one-page overview for every state that has the essential information related to forming an LLC in that state, such as where to download forms, filing fees and dates, and filing requirements. In combination with the book’s contents, these updated state-specific instructions make it easy for anyone to start an LLC in any state. In most cases, if the individual follows the instructions carefully, a lawyer would not be required.

*Limited Liability Company: Small Business Start-Up Kit* also has an added bonus—a CD with all of the forms in the book in text and PDF formats, along with the most commonly used IRS forms for small business.

Daniel Sitarz has authored numerous books for small business owners, including *The Business Start-Up Toolkit*

, *Small Business Accounting Simplified*, and *Small Business Legal Forms Simplified*. His experience in writing for small business owners is evident in this particular offering; it is thorough, objective, and easy to comprehend. It is likely that anyone who has an interest in starting a Limited Liability Company will find that this book is the only source necessary to get the business up and running.

*Barry Silverstein*